

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR VIRTUAL MEETING
MINUTES
4 NOVEMBER 2020

PRESENT: ROSEMARY SCHULTZ, PRESIDENT
ROBIN FREDRICK, VICE PRESIDENT
ROBERT TEICH, JR., SECRETARY
JOAN AUE, TREASURER
JAMIE BURKE
ELAINE KUCHAR
SARA PETTIT

EXCUSED:

ABSENT: CINDY GARBER

STAFF PRESENT: MARGARET BENTLEY, NANCY FOLARON, JODI FOX, STEVEN FLAYER

Schultz called the meeting to order at 7 p.m.

Approval of the Agenda: Kuchar moved to approve the agenda with the addition of items 8d (Interim Director/Stipend), 8e (Board Treasurer), and 9b (SDL-Owosso Building Lease); seconded by Fredrick; motion carried.

Minutes: Aue moved to approve the minutes as presented; seconded by Kuchar; motion carried.

Citizen's Comments: None.

Financial Report: Aue moved to accept the financial report; seconded by Semans; motion carried.

Director's Report: Flayer thanked the board for hiring him 13 years ago as well as recognizing the board and staff with whom he has worked. Fredrick moved to accept the Director's Report; seconded by Pettit; motion carried.

Correspondence: None.

Decisions:

2019-2020 Final Budget: Kuchar moved to approve the Final 2019-2020 Budget, specifically the Activities Page and to approve the Designated Funds as projected for November 30, 2020; seconded by Fredrick; motion carried unanimously by roll call vote.

2019-2020 Final Thome Budget: Aue moved to accept the 2019-2020 Final Thome Budget; seconded by Semans; carried unanimously by roll call vote.

2020-2021 Salaries and Wages: Teich reported that the Personnel Committee recommended a 2% increase in salaries and wages. Pettit moved to accept the Personnel Committee's recommendation of a 2% increase; seconded by Fredrick; motion carried unanimously by roll call vote.

Interim Director/Stipend: Teich moved to approve Bentley as the Interim Director until a new director begins working; seconded by Kuchar; motion carried unanimously by roll call vote. Teich moved to pay Bentley \$150 more per week during the time she serves as Interim Director and Folaron \$75 per week during the same period; seconded by Kuchar; motion carried unanimously by roll call vote.

Board Treasurer: Aue thanked the staff for the privilege of serving on the board and as treasurer. Kuchar volunteered to fill in as treasurer.

Discussion:

Director Search Update: The Personnel Committee met on November 2nd and narrowed the 10 applicants down to 5 who they recommend interviewing. Fredrick volunteered to take Aue's place on the Personnel Committee. Semans moved to have the Personnel Committee interview the 5 recommended applicants and present 2 or 3 choices to the full board; seconded by Pettit; motion carried.

SDL-Owosso Building Lease: A letter dated October 28, 2020 has been received from the City of Owosso's attorney, notifying the library that they will not renew the lease for Owosso's building or rollover the current terms as of December 31, 2020. They want the lease renegotiated. Flayer has contacted Anne Seuryneck, the library's attorney, to draft a letter asking for an extension until a new director is hired and has a chance to learn about the community. Pettit volunteered to help with any publicity needed. The board requested a copy of the current lease.

Reports, Announcements:

December Meeting Reminder: The December 2, 2020 meeting will be the annual meeting with the election of officers for the coming year and annual resolutions which need to be approved.

Citizen's Comments/Board Open Discussion: Fox thanked the board for the raises and urged them to try to work with the city council on the lease. Folaron and Bentley also thanked the board for the raises, and Folaron thanked Flayer and Aue for their years of service.

Adjourn: Aue moved to adjourn at 8:27 p.m.; seconded by Fredrick; motion carried.

Rob Teich
Board Secretary

Attachments:

Attachments to Original Only: October 28, 2020 letter from the City of Owosso attorney regarding the lease