

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR VIRTUAL MEETING
MINUTES
23 SEPTEMBER 2020

PRESENT: ROSEMARY SCHULTZ, PRESIDENT
ROBIN FREDRICK, VICE PRESIDENT
ROBERT TEICH, JR., SECRETARY
JOAN AUE, TREASURER
JAMIE SEMANS
ELAINE KUCHAR

EXCUSED: SARA PETTIT

ABSENT: CINDY GARBER

STAFF PRESENT: MARGARET BENTLEY, NANCY FOLARON, JODI FOX, STEVEN FLAYER

Schultz called the meeting to order at 7 p.m.

Approval of the Agenda: Kuchar moved to approve the agenda with the addition of items 9b (Library Design Associates invoice), 9c (Trust Thermal invoice), and 9d (Personnel Committee Recommendations); seconded by Aue; motion called.

Minutes: Aue moved to approve the August 26, 2020 minutes as written; seconded by Kuchar; motion carried. Semans moved to approve the minutes of the September 8, 2020 special meeting as written; seconded Kuchar; motion carried.

Citizen's Comments: None.

Financial Report: Flayer reported that the second state aid check and penal fines have been received. Revenue is slightly above projections, and expenditures slightly less. Teich moved to accept the financial report; seconded by Fredrick; motion carried.

Director's Report: Aue moved to accept the Director's Report; seconded by Kuchar; motion carried.

Correspondence: None.

Publicity during the last month included newspaper articles about Flayer's retirement and the renovations in Owosso's children's department.

Public Hearing: 2020-21 Budget: The public hearing was opened. There were no comments, and the hearing was closed.

Decisions:

Review/Approval 2020-21 Budget: Teich moved to approve the Proposed 2020-21 Budget, specifically the Activities Page and to approve the Designated Funds as projected for November 30, 2020; seconded by Semans; carried unanimously by roll call vote.

Library Design Associates Invoice: Kuchar moved to approve payment of the invoice from Library Design Associates in the amount of \$41,421.00 for work done in Owosso's children's department; seconded by Fredrick; motion carried unanimously by roll call vote.

Thermal Trust Invoice: Fredrick moved to approve payment of \$10,275.00 for asbestos removal in Owosso; seconded by Kuchar; motion carried unanimously by roll call vote.

Personnel Committee Recommendations: Teich reported that the Personnel Committee recommended keeping all benefits, including insurances, as they are, except for personal leave days and longevity pay. It was recommended to discontinue both for all new full time hires after November 1, 2020, but grandfathering in existing employees.

Frederick moved to continue allowing 3 personal leave days per year for full time employees; seconded by Kuchar. Roll call vote: Yes—Schultz, Fredrick, Aue, Semans, Kuchar; No—Teich; motion carried.

Semans moved to change longevity pay for full time staff hired after November 1, 2020 to one payment every 5 years according to the current schedule with existing employees continuing to receive annual payments; seconded by Fredrick. Roll call vote: Yes—Schulz, Fredrick, Semans, Kuchar, Teich; No—Aue; motion carried.

Discussion:

Status of Director's Search: The job has been posted on Mich-Lib, MLA's Career Center, and with MMLC (Eric Palmer).

Reports, Announcements: There will be no October meeting. The November meeting is scheduled for the 4th and the agenda will include the final budget revision and raises. The annual meeting will be held on December 2nd.

Citizen's Comments/Board Open Discussion: None.

Adjourn: Fredrick moved to adjourn at 8:40 p.m.; seconded by Semans; motion carried.

Rob Teich
Board Secretary

Attachments:

Attachments to Original Only: